

1 **WILTON-LYNDEBOROUGH COOPERATIVE**
2 **SCHOOL BOARD MEETING**
3 **Tuesday, October 13, 2015**
4 **Lyndeborough Central School-Multi-Purpose Room**
5 **6:30 p.m.**
6

7 Present: *Harry Dailey, Matt Ballou, Jim Button, Mary Guild, Fran Bujak, Joyce Fisk, and Carol*
8 *LeBlanc*
9

10 *Superintendent Christine Tyrie, Business Administrator Lise Tucker, Director of Student Support*
11 *Services Betty Moore, Principals Brian Bagley, Tim O'Connell and Clerk Kristina Fowler*
12

13 **I. CALL TO ORDER**

14 Vice Chairman Dailey called the meeting to order at 6:33pm.
15

16 **II. ADJUSTMENTS TO THE AGENDA**

17 There were no adjustments to the agenda.
18

19 **III. PUBLIC COMMENTS**

20 Ms. Jessie Salisbury commented that the open houses for each of the schools went well and she enjoyed
21 the events very much.
22

23 **IV. SEER PRESENTATION**

24 Susan Ballou, Assistant Principal and Mandy Kovaliv, School Counseling Coordinator gave a short
25 presentation on the SEER program. Superintendent Tyrie noted she is both an advocate and strong
26 supporter of the program which has provided rich opportunities for the students.
27

28 **V. BOARD CORRESPONDENCE**

29 Mr. Dailey noted a letter was received from the state on adequacy aid calculations reducing aid for
30 students who receive education tax credit scholarships.
31

32 **VI. CONSENT AGENDA**

33 **a. Reports**

34 **i. Superintendent's Report**

35 **ii. Principal's Reports**

36 The reports have been reviewed by the Board.
37

38 Mr. Dailey questioned the price of the propane at \$1.18 through Suburban noted in Superintendent
39 Tyrie's update as it conflicts with the price in the minutes from the last Board meeting. Ms. Tucker
40 responded that the contract was not signed right away as we were trying to see if we would be able to
41 increase to 35 thousand gallons and the price increased before we signed. There were 14 days in
42 between and the \$1.099 price was not honored.
43

44 Ms. Tucker suggested a special meeting could have been had.
45

46 Mr. Dailey suggested tightening the process for future bids to include for example, hold the price for 60
47 days and not have it open ended.
48

49 *A MOTION was made by Mr. Bujak and SECONDED by Ms. Guild to approve the consent agenda.*
50 *Voting: all aye; motion carried unanimously.*
51

52 *A MOTION was made by Mr. Bujak and SECONDED by Mr. Ballou to reauthorize the bid for propane*
53 *at \$1.18 for this year.*
54 *Voting: five ayes; one nay from Mr. Button, motion carried.*

55
56 **VII. ACTION ITEMS**

57 **a. Approve Minutes of Previous Meeting**

58 *A MOTION was made by Mr. Bujak and SECONDED by Ms. LeBlanc to approve the minutes as*
59 *amended.*
60 *Voting: six ayes; one abstention from Ms. Fisk, motion carried.*

61
62 **b. Request for PowerSchool Training**

63 Superintendent Tyrie reported a request for 8 employees to attend PowerSchool training November 16-
64 18 in Springfield, Massachusetts to build capacity in each school using the student information system.
65
66 *A MOTION was made by Ms. LeBlanc and SECONDED by Mr. Bujak to approve the request for*
67 *PowerSchool training.*
68 *Voting: all aye; motion carried unanimously.*

69
70 **c. Direction for Budget**

71 Superintendent Tyrie reviewed the focused areas for the FY 17 budget with the Board, requesting input
72 and a bottom line direction.
73
74 The consensus from the Board members was that a bottom line direction would not be provided at this
75 point. The focus areas she provided are good (facilities, technology and instruction and curriculum)
76 staff and administration needs to indicate what they really need. If there are items on the “wish list” let
77 them know, keeping in line with “good to great”.

78
79 **d. Policies**

80 **i. GBEBF-Employee Attendance -2nd Read**

81 Mr. Ballou requested to not take action due to two Board members not in attendance; he wants all voices
82 to be heard.
83
84 Superintendent Tyrie noted that we need time to have a process in place to obtain accurate data.

85
86 Both principals spoke and were not supportive of this policy. They felt there was a small number of
87 staff that was taking advantage of sick time and this affected everyone as if they were in violation of the
88 policy.

89
90 Mr. Bujak reminded everyone that if this were to go into effect, the biggest key is communication to all
91 employees, to treat everyone the same and to standardize the process. It is no different than any other
92 policy we have.

93
94 Mr. Dailey added that the policy was brought forward with the goal of not being punitive but to set the
95 expectation as currently there is none.

96
97 **ii. GBEBD-Employee Use of Social Networking Websites-2nd Read**

98 Mr. Dailey recommended giving a “window of time” to clean up any of these relationships as it has not
99 been the policy to date.

100
101 There was discussion on what defines social media as opposed to dissemination of social media.
102

103 Mr. Button questioned if there are groups within the school district that currently use social media to
104 communicate. He indicated if there are, this policy could adversely affect their communications.
105

106 Superintendent Tyrie noted her concern for example, is teachers having personal Facebook pages and
107 posting homework there and the student has to be follower to get it, personal pages should not be used.
108

109 The policy will be amended to include “staff members are prohibited from using personal social media
110 accounts”.

111
112 *A MOTION was made by Mr. Bujak and SECONDED by Mr. Ballou to approve policy GBEBD-*
113 *Employee Use of Social Networking Websites as amended.*

114 *Voting: all aye; motion carried unanimously.*
115

116 **iii. EEAA-Video and Audio Surveillance on School Property-1st Read**

117 **iv. EEAA-R-Video and Surveillance Protocol-1st Read**

118 Superintendent Tyrie reported that “this is a new law; you can’t have recording equipment placed in a
119 classroom without Board approval and a public hearing”. This is being talked about at the
120 Commissioners meetings and other meetings attended by her and other area Superintendents. It is still
121 being discussed widely and one suggestion she heard was that you add it to your public directory but it
122 would be the object of a right to know request and this is about student and staff privacy.
123

124 In response to a question from Reporter Ashley Saari, Superintendent Tyrie responded that you could
125 hold a public hearing once a year and note the events you will be recording but you would still need to
126 address the parent permission piece.
127

128 Mr. Button commented that we put cameras in to deal with vandalism on the outside and for lockdowns
129 to make sure everyone is out of the hallways. We need to be careful and make sure we don’t misuse
130 this.
131

132 Superintendent reviewed some scenarios for Board members and who should see the tape, should copies
133 be made for the student file and for law enforcement and in what situations.
134

135 Board members weighed in on the scenarios with varying opinions.
136

137 Mr. Ballou asked that the MOU be brought for the next meeting for review.
138

139 Mr. Ballou suggested bringing the Policy Committee back as that was where a lot of this was vetted.
140

141 Mr. Button noted he wasn’t sure if we should address all the issues in the policy but for our purposes
142 just a simple policy to protect the principals to determine what is viewed on the surveillance cameras
143 and what is not.
144

145 Mr. Dailey noted that he reads the policy to refer to “permanent fixed equipment.”
146

147 Mr. Ballou noted he thinks the surveillance should be in a separate document.
148

149 They continued to discuss the interpretation of the policy with Superintendent Tyrie.
150

151 *A MOTION was made by Mr. Ballou and SECONDED by Ms. Fisk to table policy EEAA-Video and*
152 *Surveillance on School Property.*

153 *Voting: all aye; motion carried unanimously.*
154

155 *A MOTION was made by Mr. Bujak and SECONDED by Mr. Ballou to table policy EEAA-R-Video and*
156 *Surveillance Protocol.*
157 *Voting: all aye; motion carried unanimously.*
158

159 **VIII. COMMITTEE REPORTS**

160 **i. Elementary Building Renovation Committee**

161 Mr. Dailey reported the two open houses went well and feedback was extremely positive. It is quickly
162 coming to an end with about 15-16 items left on the punch list for both buildings and mostly due to lead
163 times. A lot of things will happen this week, but we are still working on things like security cameras
164 and the buzzer system. The plaque is similar to the one at WLC. The Building Committee approved the
165 draft that was passed out of a plaque for FRES. It would be 18 x 24; feedback, concerns, or changes
166 were asked for.

167
168 *A MOTION was made by Mr. Bujak and SECONDED by Ms. Guild to approve the plaque for FRES as*
169 *shown.*
170 *Voting: all aye; motion carried unanimously.*
171

172 Mr. Dailey thanked all who were involved in the building project.
173

174 In response to a question from Ms. Guild if the elevator in FRES was working, Mr. Dailey responded he
175 had not authorized any payment. Mr. O'Connell added that it was functioning but it was the second
176 time they had an issue with it.
177

178 In response to a question from Ms. Moore about the room in FRES that had water issues, Mr. Dailey
179 responded they put two inches of spray foam insulation and even after the heavy rain we had, there were
180 no leaks. It should be ready in a couple of weeks.
181

182 **ii. Facilities Committee**

183 Mr. Bujak reported the committee looked at the outside of LCS and will have a recommendation at a
184 future meeting with what to do with the rot at the lower levels of the siding. Mr. Button gave an update
185 to the committee on a Master Plan. Walkthroughs were discussed as well as the Schooldude Program
186 for maintenance requests and work order activities. A draft of a potential checklist for employees
187 working in classrooms, maintenance and building administration was passed out and feedback will be
188 collected to see if it's something we can use. Quotes still need to be obtained; a draft CIP worksheet
189 was also given.
190

191 **IX. RESIGNATIONS / APPOINTMENTS / LEAVES**

192 Superintendent Tyrie reported Kimberly Swanson is newly hired for the grant funded Title I Tutor
193 position.
194

195 **X. PUBLIC COMMENTS**

196 There were no public comments to report.
197

198 **XI. ADJOURNMENT**

199 *A MOTION was made by Mr. Bujak and SECONDED by Ms. Fisk to adjourn the Board meeting at*
200 *8:33pm.*

201 *Voting: all aye; motion carried unanimously.*
202

203 *Respectfully submitted,*
204 *Kristina Fowler*